

## Items Approved by Education Council November 7, 2019

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### Trades and Apprenticeship Programs

#### Refrigeration Mechanic

##### Program revision:

**Program name** – new name – **Refrigeration and Air Conditioning Mechanic**

**Program description**

**Graduation requirements**

##### Rationale:

To align with the new Harmonized ITA outline.

##### Program description:

###### Existing:

This 25-week (750 hours) program is designed to take a student with little or no previous experience in the heating, air conditioning and refrigeration industry and supply the student with the necessary skills to seek employment in that industry as an apprentice. It also provides a solid foundation in the fundamentals of installing, servicing, and troubleshooting all aspects of heating, ventilating and air-conditioning/refrigeration equipment.

Graduates of this program may receive credit for Level 1 apprenticeship technical training and may also be granted practical credit from the Industry Training Authority. In order to complete the apprenticeship and become a journeyman, graduates would return to school to complete Level 2 (six weeks), Level 3 (eight weeks) and Level 4 (eight weeks).

The Refrigeration and Air Conditioning Mechanic Apprenticeship program consists of five years of on-the-job experience combined with four levels of in-school technical training in order to be eligible to write the Interprovincial (Red Seal) Examination through the Industry Training Authority.

Good hand/eye coordination and problem solving skills with attention to detail are desirable qualities for individuals pursuing a career in this field.

###### Proposed:

This 25-week (750 hours) program is designed to take a student with little or no previous experience in the heating, air conditioning and refrigeration industry and supply the student with the necessary skills to seek employment in that industry as an apprentice. It also provides a solid foundation in the fundamentals of installing, servicing, and troubleshooting all aspects of heating, ventilating and air-conditioning/refrigeration equipment.

Graduates of this program may receive credit for Level 1 apprenticeship technical training and may also be granted practical credit from the Industry Training Authority. In order to complete the apprenticeship and



## Arts and Foundational Programs

**EESC 311 – 3 – 5**

**Environmental Impact Assessment**

**Course revision:**

**Prerequisites**

**Hours**

**Rationale:**

We propose to eliminate the lab component and bring lecture hours to institutional norm (3 hours). The elimination of the lab brings this course in line with articulation to other institutions. We propose to change the course prerequisites to 200-level course prerequisites instead of the third year standing prerequisite as many of our students are not at the college for three years.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
A minimum third year standing and EESC 111, or GEOG 111, or GEOG 121, or permission of the department	Either (a) 6 credits of EESC 200-level, or (b) 6 credits of GEOG 200-level, or (c) department approval.

**Hours:**

	<b>Existing</b>	<b>Proposed</b>
<b>Lecture</b>	2	3
<b>Lab</b>	3	0

**Implementation date:** January 2020

## Science, Technology, and Health Programs

### Common First Year Engineering Certificate

#### New program

#### Rationale:

Historically, there has been no consistent transfer agreements in place which allows for engineering students to transfer from colleges to universities in British Columbia. To address this deficiency, BCCAT provided a Transfer Innovation project grant for the First-Year Core Engineering Curriculum for the BC Post-Secondary Sector project which involved several phases. The project was spearheaded by the BCCAT Engineering Articulation Committee (the "Committee") which represented 6 accredited research institutions, 17 teaching institutions and colleges, and the province's engineering professional association (EGBC).

The primary goals of this project were:

- To determine the feasibility of building a common first-year engineering curriculum acceptable at all accredited receiving institutions in the province and, if feasible,

- To design and implement a common first-year engineering curriculum for members of the BC

Successful completion of this program ensures that students who transfer to an engineering degree program at UBCO or other BC universities typically require only three additional years of study to complete their degree.

**Admission requirements:**

B.C. secondary school graduation or equivalent, or 19 years of age and out of secondary school for at least one year as of the first day of classes.

English Entrance Requirement:

English 12 with minimum 67% or alternatives.

Math Entrance Requirement:

A minimum of 67% in any of:

Pre-calculus Grade 12

Adult Basic Education MATH 012

OC MATH 120 or alternatives

Science Entrance Requirements:

A minimum of 67% in:

Chemistry 12

Physics 12

All



nurse's uniform for the labs and practicum. Please note that practicum placements may be anywhere in BC, so travel may be required.

Program graduates will have completed the first step to becoming a regulated pharmacy technician. For more information on the regulation process for pharmacy technicians please visit:

<http://www.bcpharmacists.org/new-practice>.

The length of the theory and lab practice portion of the program is approximately 26 full-time weeks per year, depending on the Calendar year. The two practica, hospital and community, are 180 hours each.

**Revision of courses:**

PHRM 111 and PHRM 112

**Implementation date:** June 2020

**Cost:** N/A

**Business Programs**

**BUAD 334 – 3 – 3**

**Events Management and Marketing**



**Calendar description:**

Existing:

This course emphasizes theory relevant to financial accounting and reporting. It examines research on the role of financial reporting in capital markets and develops a conceptual framework to evaluate accounting standards.

Proposed:

Students will gain a broader perspective on the role of accounting, beyond recording transactions. Students





**OADM 156 – 30 hours****Accounting Assistant Simulation****Course revision****Course title – new title – Accounting/Bookkeeping Simulation****Prerequisites****Rationale:**

Students have to complete an accounting simulation as the last academic course before their practicum course. We need to ensure all courses are taken before attempting this simulation. We are including the change of OADM 169A & 169B as well as adding OADM 181 Job Search. The name change of the course also reflects the new name of the program to Accounting/Bookkeeping from Accounting Assistant.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
OADM 142	OADM 142
OADM 144	OADM 144
OADM 152	OADM 152
OADM 155	OADM 155
OADM 169	OADM 169 or OADM 169A and OADM 169B
	OADM 181

**Implementation date:** January 2020**Cost:** N/A**OADM 165 – 30 hours****Presentation Graphics****Course revision****Prerequisites****Rationale:**

OADM 100 has not been in use for quite some time and should be removed. Also students do not need prior knowledge of MS Word to complete OADM 165 Presentation Graphics which is Microsoft PowerPoint.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
OADM 100 and OADM 167 or familiarity with MS Word	OADM 167

**Implementation date:** January 2020**Cost:** N/A**OADM 169A – 30 hours****Spreadsheets I****Course revision****Prerequisites****Rationale:**

**OADM 171 – 30 hours****Desktop Publishing****Course revision****Prerequisites****Rationale:**

OADM 175 is an old number for Word Processing I but now is OADM 128. Students also don't need the keyboarding speed to do desktop publishing but having Word Processing and Computer Essentials will be sufficient.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
OADM 167 OADM 174 OADM 175 keyboarding speed of 40 net words per minute	OADM 128

**Implementation date:** January 2020

**Cost:** N/A

**OADM 181 – 30 hours****Job Search Techniques****Course revision****Prerequisites****Rationale:**

Students in the Accounting/Bookkeeping program are not required to take OADM 128 Word Processing I so we need to add or "OADM 145 Essential Office Skills" for the Accounting/Bookkeeping students.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
OADM 128	OADM 128 or OADM 145

**Implementation date:** January 2020

**Cost:** N/A

**OADM 183 – 90 hours****Practicum – Accounting****Course revision****Prerequisites****Rationale:**

Students must have successfully completed all academic courses in the Accounting/Bookkeeping Certificate before doing the practicum course. We can change the prerequisite to OADM 156 which is the simulation because all other prerequisites are included in this one.

**Prerequisites:**

<b>Existing</b>	<b>Proposed</b>
OADM 145 or OADM 156 OADM 181	OADM 156

## Schedules

### Adult Special Education Schedule 2020 – 2021

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#### Fall 2020

Semester One: September 8, 2020 to January 26, 2021

#### 2020

<b>September 7</b>	Labour Day (no classes)
<b>September 8</b>	Classes start (Orientation)
<b>October 12</b>	Thanksgiving Day (no classes)
<b>November 11</b>	Remembrance Day (no classes)
<b>December 17</b>	Last day of classes before Christmas break
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 1</b>	Christmas closure (no classes) – Okanagan College will be closed to the public

#### 2021

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**Certified Dental Assistant  
Kelowna**

**2020**

<b>August 31</b>	Classes start for Semester I
<b>September 7</b>	Labour Day (no classes)
<b>October 12</b>	Thanksgiving Day (no classes)
<b>November 11</b>	Remembrance Day (no classes)
<b>December 18</b>	Semester I ends
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 1</b>	Christmas closure (no classes) – Okanagan College closed to the public

**2021**

<b>January 1</b>	New Year's Day (no classes)
<b>January 4</b>	Semester II starts
<b>February 15</b>	Family Day (no classes)
<b>April 1</b>	Semester II ends
<b>April 2 – 5</b>	Easter (no classes)
<b>April 6</b>	Classes start for Semester III
<b>May 24</b>	Victoria Day (no classes)
<b>June 17</b>	Classes end for Semester III

**Early Childhood Education Diploma  
Kelowna**

**2020**

<b>August 31</b>	Classes start for Semester I and Semester III
<b>September 7</b>	Labour Day (no classes)
<b>October 12</b>	Thanksgiving Day (no classes)
<b>November 11</b>	Remembrance Day (no classes)
<b>December 18</b>	Classes end for Semester I and Semester III
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 1</b>	Christmas closure (no classes) – Okanagan College closed to the public

**2021**

<b>January 1</b>	<b>New Year's Day (no classes)</b>
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<b>January 4</b>	Classes start for Semester II and Semester IV
<b>February 15</b>	Family Day (no classes)
<b>April 2 – 5</b>	Easter (no classes)
<b>May 7</b>	Classes end for Semester II
<b>May 14</b>	Classes end for Semester IV
<b>May 17</b>	Infant/Toddler Practicum begins
<b>June 18</b>	Infant/Toddler Practicum ends

### **Health Care Assistant Certificate**

#### **Fall 2020 Kelowna**

<b>August 17</b>	Classes start
<b>September 7</b>	Labour Day (no classes)
<b>October 12</b>	Thanksgiving Day (no classes)
<b>November 11</b>	Remembrance Day (no classes)
<b>December 18</b>	Classes ends
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 3</b>	Christmas closure (no classes) – Okanagan College closed to the public

#### **2021**

<b>January 1</b>	New Year's Day (no classes)
<b>January 4</b>	Classes begin
<b>February 15</b>	Family Day (no classes)
<b>February 24</b>	Classes End

#### **Fall 2020 Penticton, Vernon**

<b>October 19</b>	Classes start
<b>November 11</b>	Remembrance Day (no classes)
<b>December 18</b>	Last day of classes before Christmas closure
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 3</b>	Christmas closure (no classes) – Okanagan College closed to the public

#### **2021**

<b>January 1</b>	New Year's Day (no classes)
<b>January 4</b>	Classes resume
<b>February 15</b>	Family Day (no classes)
<b>April 2 – 5</b>	Easter (no classes or exams)
<b>April 28</b>	Classes End





<b>April 2 – 5</b>	Easter (no classes or exams)
<b>April 13</b>	Classes end
<b>April 16 – 24</b>	Final exam period
<b>April 19</b>	Start of Practicum Period (Note: host agencies generally accommodate students' exam schedules)
<b>June 18</b>	End of Practicum Period

### **Practical Nursing Diploma**

**Kelowna, Vernon, Penticton (August 2020)**

#### **2020**

<b>August 24</b>	Classes start for Semester I
<b>September 7</b>	Labour Day (no classes or CPE)
<b>October 12</b>	Thanksgiving Day (no classes or CPE)
<b>October 30</b>	Classes end for Semester I
<b>November 2</b>	Consolidated Practicum Experience (CPE) 1 start

<b>July 1</b>	Canada Day (no classes or CPE)
<b>July 16</b>	Consolidated Practice Experience 3 ends
<b>July 16</b>	Semester III ends
<b>July 19 – August 20</b>	Summer Break
<b>August 23</b>	Classes start for Semester IV
<b>September 6</b>	Labour Day (no classes or CPE)
<b>October 11</b>	Thanksgiving Day (no classes or CPE)
<b>October 15</b>	Classes end for Semester IV
<b>October 18</b>	Consolidated Practice Experience 4 starts
<b>October 29</b>	Consolidated Practice Experience 4 ends
<b>November 1</b>	Transition starts
<b>November 5</b>	Transition ends
<b>November 8</b>	Preceptorship starts
<b>November 11</b>	Remembrance Day (Preceptorship will run)
<b>December 16</b>	Preceptorship ends
<b>December 16</b>	Semester IV ends

#### **Kelowna (January 2021)**

##### **2021**

<b>January 1</b>	New Year's Day (no classes or CPE)
<b>January 4</b>	Classes start for Semester I
<b>February 15</b>	Family Day (no classes or CPE)
<b>March 12</b>	Classes end for Semester I
<b>March 15</b>	Consolidated Practice Experience (CPE) 1 starts
<b>April 1</b>	Consolidated Practice Experience 1 ends
<b>April 1</b>	Semester I ends
<b>April 2 - April 5</b>	Easter (no classes or CPE)
<b>April 6</b>	Classes start for Semester II
<b>May 24</b>	Victoria Day (no classes or CPE)
<b>June 18</b>	Classes end for Semester II
<b>June 21</b>	Consolidated Practice Experience 2 starts
<b>July 1</b>	Canada Day (no classes or CPE)
<b>July 16</b>	Consolidated Practice Experience 2 <b>ends</b>
<b>July 16</b>	Semester II ends
<b>July 19 – August 20</b>	Summer Break
<b>August 23</b>	Classes start for Semester III
<b>September 6</b>	Labour Day (no classes or CPE)

<b>October 11</b>	Thanksgiving Day (no classes or CPE)
<b>October 29</b>	Classes end for Semester III
<b>November 1</b>	Consolidated Practice Experience 3 starts
<b>November 11</b>	Remembrance Day (no classes or CPE)
<b>December 17</b>	Consolidated Practice Experience 3 ends
<b>December 17</b>	Semester III ends
<b>December 23 – January 3</b>	Christmas closure (no classes or CPE) - Okanagan College closed to the public

## **2022**

<b>January 1</b>	New Year's Day (no classes or CPE)
<b>January 4</b>	Classes start for Semester IV
<b>February 14</b>	Family Day (no classes)
<b>February 25</b>	Classes end for Semester IV
<b>February 28</b>	Consolidated Practice Experience 4 starts
<b>March 11</b>	Consolidated Practice Experience 4 ends
<b>March 14</b>	Transition starts
<b>March 18</b>	Transition ends
<b>March 21</b>	Preceptorship starts
<b>April 15 - 18</b>	Easter (no classes, Preceptorship will run)
<b>April 29</b>	Preceptorship ends
<b>April 29</b>	Semester IV ends

## **Therapist Assistant Diploma**

### **Kelowna**

## **2020**

<b>September 7</b>	Labour Day (no classes)
<b>September 8</b>	Classes start
<b>October 12</b>	Thanksgiving Day (no classes)
<b>November 11</b>	Remembrance Day (no classes)
<b>December 7</b>	Classes end
<b>December 9 - 19</b>	Final exam period
<b>December 24</b>	College closes at 3 p.m.
<b>December 25 – January 1</b>	Christmas closure (no classes) – Okanagan College closed to the public

## **2021**

**January 1**

New Year's Day (no classes)

**January 4**